

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

April 4, 2011

7:00 pm

Trustee Oiler opened the meeting by asking those in attendance to Pledge Allegiance to the Flag.

Trustees present: James Likley, Ronald Oiler, and Gary Harris

GUESTS

Linda Paulick, Auditor's Office just had 2 reminders

1. Applications for destroyed or damaged property because of flooding are on the web site
2. Memorial Day contest has 5 topics for the 6,7,&8th grades. Savings bonds are the prizes
3. Northern Ohio Railway Museum in Chippewa Lake is trying to get a street car up and running and are trying to match the funds. There is more information on the auditor's web site. They have an anonymous donor who has challenged to match donations up to \$10,000.

Jeff Van Loon, District Manager, Medina County SWCD and Gary Norcia, Watershed coordinator

An updated copy is in the fiscal officer's office

- Here to concur with board of trustees on the change zoning amendment that was put forth and approved by the board of trustees March 28, 2011. A change was recommended by the zoning commission. Gary has our map and we want to make sure that it concurs with your map. We want to make sure before we go back to the partnership that this is correct.
- Trustees given a copy of a sample resolution to pass if they are so inclined to do so. It doesn't need to be done this evening but hopefully by your next meeting.

FIRE CHIEF

Chief Fletcher reporting (a copy of report is attached)

- The Explorer Program will begin with an open house April 14th at 6:30 pm. Meetings will continue every other Thursday with an invitation to attend our training nights. We are partnering with Seville-Guilford.
- ems Charts is now being utilized to electronically document EMS run reports.
- Severe weather awareness document will be on the township web site. There is also information on the Medina County and Red Cross websites. The chief will be speaking at the TA Truck Stop safety meeting April 20th.
- We have two separate applications for the Brush Truck and Air Trailer which will cost \$600 each for the application. If unsuccessful they will write a grant for free.
- We received notice today from the State that we were unsuccessful in obtaining a grant for turn out gear. They had 3 times the amount of requests for grants than they had funding. We are exploring other resources.

Westfield Township Trustees

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- Tonight is the first night for Friends and Family CPR classes. Will continue to offer those classes every First Monday of the month at 6 pm at the fire house.
- New roof on fire house is completed
- There were 33 runs for the month of March
- We will utilize Dan Lloyd a little bit more because we inspect the schools and large facilities. It goes a lot better if you have two. The invoice was for all of 2010 and I would expect it to be cut in half this year.

FISCAL OFFICER

- Bills in the amount \$43,916.89. This is the end of the first quarter with zoning and volunteer's payroll. **Trustee Likley made a motion to the bills as submitted, seconded by Trustee Oiler. Roll call: Oiler, aye; Likley, aye; Harris, aye.**
- Fund Status Checking \$343,881.87 Investment \$516,264.68
- Correspondence: 1, Letter from Carol Shockley, Assist. County Prosecutor regarding records retention schedule and medical records. (letter on file in records retention resolution as well as with this set of minutes) 2. Meeting location and time for the pre-design of the Mudlake bridge was sent. Lee and Trustee Oiler are planning to attend.
- The March 28th, 2011 meeting minutes were received today. Trustees have not had ample time to review those minutes.
- Beginning tomorrow 2009-2010 abbreviated audit will begin. The cost will be considerably less.
- The quarterly financial report for the fire department is now completed. The chief, village as well as board of trustees have a copy.
- Fiscal officer will amend the text amendment because it is on a computer here at the township hall.
- Trustee Likley suggested having a short meeting Friday morning. **Trustees all agreed to have a special meeting to approve the March 28th, 2011 meeting minutes, text and map amendment and Gen. Bus. Friday, April 8, 2011 at 8:00 am**
- The remaining meeting minutes were tabled because they have not been completed

CEMETERY & PARK

Trustee Likley reporting:

- Walked through the cemetery with the mowing contractor last week and identified concerns and issues. He will communicate with us ASAP if there are headstones or other issues that need attention. He has Trustee Likley's and Lee's phone numbers.
- Haven't heard back from Pat Edington concerning maintenance of the park

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FIRE

Trustee Oiler reporting:

- ❖ The SOG's for the Explorer Program is being implemented and if you know of any interested young people between the ages of 14-19 call fire department at 330-887-5541 for more information. Their first meeting will be on SAFETY.
- ❖ Exhibit A (listing of fire department equipment valuation) The chief used similar equipment with same use equivalent to what they sold for.

ROADS

Trustee Oiler reporting:

- ✓ Lee and I will be going to Canton for the pre-design meeting for the Mudlake railroad bridge
- ✓ Culvert on Kennard Road needs to be repaired or replaced. It is showing some wear on the edges.

ZONING

Matt Witmer reporting: (report attached to minutes)

- Packet concerning the Farrone/Sherepita case has been sent to the prosecutor in reference to the pool constructed without a permit on their property at the corner of Buffham & Ballash Rds. Trustee Harris stated it appears he has put a rail or fence in the area we were talking about.
- Morning Star Farms are still looking into possibilities
- Attorney for Idle Aire will get back to me on Friday as to whether they are going to do a permanent facility or not.
- North Coast Soccer's violation letter was sent out and I have not received anything. I will finish up the packet to send to the prosecutor. I still do not have a site plan for the front property and I had one questions about a ditch.

Heather Sturdevant speaking:

- ✓ Had a work session with the steering committee for the comprehensive plan last week on a area that Bill Thorne identified that hadn't been discussed but had been mentioned by Mark Majewski and two of the previous plans that needed to be looked at. We were able to address that and got some great recommendations from the steering committee members. Hopefully to move forward with something on our regular meeting on the April 12th, 2011 at 7:30 pm. That is our regular meeting as well depending on how long it takes us to get to the comprehensive plan issues we may be discussing other things as well. We are going to be discussing updates to our resolution including outdoor wood burners and windmills.

NO OLD OR NEW BUSINESS

ANNOUNCEMENTS

Trustees special meeting to approve March 28, 2011 minutes, certify text and map amendment will be Friday, April 8, 2011 at 8:00 am

WESTFIELD TOWNSHIP TRUSTEES

Zoning Commission regular meeting-Tuesday April 12, 2011 at 7:30 pm

Trustees regular meeting – Monday, April 18, 2011 at 7:00 pm

Trustee Oiler adjourned the meeting at 7:30 pm, seconded by Trustee Harris. Unanimous

Approved 4-18-2011